

## **Red Creative Moves**

*Creative, Advertising, Design, Marketing, and PR recruitment based in Nottingham, covering the East Midlands and South Yorkshire.*

### **Registration**

Step one is an informal face-to-face meeting at our offices in Nottingham, covering your career to date, your aspirations, and looking at the micro elements that would form your ideal job and company, looking well beyond your CV. For designers/creatives it is essential we discuss your portfolio with you, and equally for other areas such as marketing and PR, it helps if we can view examples of projects you have worked on.

Whether you are working above or below-the-line, you will most likely consider the design studio environment, the working processes, the agency clients, etc. A good recruitment agency will be aiming to match your ideals and expectations as much as possible, also taking into account any work-place issues in your current role. This should include not just what scope for future development there is but also the cultural fit between employer and employee.

### **Meeting us**

As we see quite a few candidates from outside of the East Midlands region, we try and be flexible with regard to when we meet.

We have visitor parking at our offices in West Bridgford, Nottingham, and we are very well served on public transport, with Nottingham Train Station approximately 1 mile away.

### **Briefing the candidate prior to interview**

Like most things in life, preparation is the key. We don't simply telephone you and tell you to turn up for a job interview at a prescribed date and time. From your initial interview with ourselves, we will establish when and how you're contactable, and when are your preferred times for client interview.

**We will give you an overview of the client company** – their history, their clients, and their client sectors etc, discuss with you all the facts and requirements regarding the specific vacancy, provide you with a written copy of the vacancy brief, URL for the client, and include some interview preparation notes. Both candidates and clients receive the same 'hymn sheet' – who is going to meet who, where, why, and when, with contact details included.

### **The Job Offer and resignation from your current role**

In most cases we will verbally run through the offer to you, answering any questions that you may have, obtaining clarification from the employer if necessary. Sometimes at this point even the most hardened of jobseekers can get the equivalent of 'buyer's remorse' and the thought of tendering their resignation with their current employer is not something that they look forward to! We have over 14 years (and counting) experience of taking candidates through the resignation process, assisting with aspects from how to construct your resignation letter, to how to understand your contractual obligations with your current employer etc.

**Red Creative Moves Limited**, *Offices 2&3, 7 Musters Road, West Bridgford,  
Nottingham. NG2 7PP*  
Tel 0115 945 5520 Fax 0115 981 5448 Email [enquiry@red-creative-moves.co.uk](mailto:enquiry@red-creative-moves.co.uk)